EMPLOYEE DETAILS FORM

A person with a mustache wearing a red shirt

Description automatically generated with medium confidence

Affix latest color photograph

# Personal Details (in block letters)

First Name

|  |
| --- |
| WUDARU |

Middle Name Last Name

|  |
| --- |
| PARTHA SARADHI |

|  |
| --- |
| REDDY |

Father’s / Husband’s Name: WUDARU RAGHU SWAMY REDDY

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Date of Birth | | | Age | Place of Birth | State | Nationality |
| DD | MM | YYYY | Years |
| 16 | 04 | 2000 | 23 | NANDYALA | ANDHRA PRADESH | INDIAN |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Gender | | Marital Status | | Blood Group |
| Male | Female | Married | Unmarried |
| Checkmark with solid fill |  |  | Checkmark with solid fill |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Passport Details | | | Driving License Details | | |
| Passport No. | Place of Issue | Valid Up to | DL No.& Type | Place of Issue | Valid Up  to |
| W7691123 | NANDYALA | 20/11/2032 | AP32120210031137 | ATMAKUR(K) | 15/04/2040 |

|  |  |  |
| --- | --- | --- |
| Present Address | Permanent Address | In case of emergency whom to contact |
| KEERTHINA BOYS HOSTEL, ADDAGUTTA. | NEAR VIJAYA MILK DAIRY, VELUGODU MANDAL, | Name: WUDARU RAGHU SWAMY REDDY |
| KPHB, HYDERABAD. | ADBULLAPURAM, KURNOOL | Relationship: FATHER |
| TELANGANA. | ANDHRA PRADESH | Address: SAME AS “**PERMANENT ADDRESS**” |
| PIN Code: 500085 | PIN Code: 518533 | PIN Code: 518533 |
| E-mail: parthasaradhireddyw@gmail.com | E-mail: parthasaradhireddyw@gmail.com | Email: raghusubhadra6959@gmail.com |
| Mobile: 8096291806 | Mobile: 8096291806 |  |
| Mobile: 9381008162 | Mobile: 9381008162 | Mobile: 9441660932 |

Languages known:

|  |  |  |  |
| --- | --- | --- | --- |
| Language | Read | Write | Speak |
| 1. TELUGU | Checkmark with solid fill | Checkmark with solid fill | Checkmark with solid fill |
| 1. ENGLISH | Checkmark with solid fill | Checkmark with solid fill | Checkmark with solid fill |
|  |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |

# Educational Details

**Educational Qualifications…...**including technical qualification (Start from SSC/X)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course | Specialization | Board / University | Year of Passing | Class & Percentage |
| 10TH | GENERAL | SSC | 2016 | 90 |
| INTERMEDIATE | M.P.C | APBIE | 2018 | 93 |
| BACHALOR OF ENGINEERING | COMPUTER SCIENCE & ENGINEERING | HINDUSTAN UNIVERSITY | 2022 | 80 |
|  |  |  |  |  |
|  |  |  |  |  |

*Please attach photocopies in support of the above qualifications.*

|  |
| --- |
| Special skills acquired (give details):  …………………………………………………………………  …………………………………………………………………………………………………………………………………………………………………………………  ….. |
| Awards & Achievements (give details)  ………………………………………………………………  …………………………………………………………………………………………………………………………………………………………………………………  ….. |

Ongoing Education (if any):

|  |  |  |  |
| --- | --- | --- | --- |
| Course | Specialization | Board/University | Date of completion |
|  |  |  |  |

Reference (Furnish particulars of two persons not related to you from whom we can seek reference)

|  |  |  |
| --- | --- | --- |
| Description | Reference I | Reference II |
| Name |  |  |
| Occupation |  |  |
| Address |  |  |
|  |  |  |
|  |  |  |
| Mobile No. |  |  |

# Employment Details

**A. Present Employment Details**

Date of Joining in: 10/10/2022 Present Location: HYDERABAD

Designation: SOFTWARE ENGINEER Department: IT

Reporting to: K UDAY KUMAR REDDY

# A. Previous Employment Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Name of the Company | Designation / Position held | Period of Service | | Job Role |
| From dd/mm/yy | To dd/mm/yy |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |

**PF Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**UAN Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# Family Details

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | Relationship | Name | Contact Number |
| 1 | Father | WUDARU RAGHU SWAMY REDDY | 9441660932 |
| 2 | Mother | WUDARU SUBHADRA | 7382718201 |
| 3 | Spouse |  |  |
| 4 | Children |  |  |
| 5 | Children |  |  |
|  |  |  |  |

**Birthday** 16/04/2000 **Marriage Anniversary**

# Bank Details

(If you own an account in the bank mentioned below, please fill in the requested details.)

|  |  |  |
| --- | --- | --- |
| **BANK NAME** | **BRANCH NAME** | **ACCOUNT NUMBER** |
| HDFC | KAVURI HILLS | 50100609820241 |

1. PAN Number: DZPPR7601F
2. Aadhar Number: 706147553059

**EMPLOYMENT INFORMATION:**

* + Have you been employed in INNOJC earlier: YES / NO

If YES, specify.

Position Department Period of service

Reason for leaving.

* + Are you related to any present or ex-employee of INNOJC: YES /NO If YES, specify.

Name Relationship

Position Project & Location

# Declaration

I declare that the information given, herein above, is true & correct to the best of my knowledge, belief & nothing material has been concealed. I understand that the information if found false or incorrect, at any time during my employment, my services will be terminated without any notice or compensation.

Place: Date: / / **Signature of the Candidate**

# For Office Use only

**Joining Details**

Present Designation: PROGRAMMER Department: IT

Date of Appointment: 10/10/2001 Date of Confirmation: 01/10/2022.

Gross Salary Rs.: 2,40,000 Others

# Date when increment due.

**Performance Appraisal**

# Promotions

**Transfers**

1. To with effect from / /
2. To with effect from / /
3. To with effect from / /

1. From To w.e.f. / /

2. From To w.e.f. / /

3. From To w.e.f. / /

# Medical history of major illness

**Disciplinary Proceedings**

# Resignation / Termination Remarks

**Signature**

Manager – HR & Administration